

**MULTIFAMILY  
LAUNCHPAD**

WITH JONATHAN TWOMBLY

REAL ESTATE INVESTMENT  
EDUCATION



# ASSET MANAGEMENT PART 3 – UNDERSTANDING THE MANAGER'S REPORTS

**Module 10 – Video 6**

[WWW.MULTIFAMILYLAUNCHPAD.COM](http://WWW.MULTIFAMILYLAUNCHPAD.COM)

# VIDEO OVERVIEW

What's covered:

- Understanding the weekly documents
- Understanding the monthly documents







# WEEKLY REPORTS

# WEEKLY REPORTS



- Every manager produces reports that look slightly different. But there should be some version of these documents every week:
  - ✓ Week-end report or “Monday Morning Report”
  - ✓ Aged receivables report
  - ✓ Receivables summary report





# MONTHLY REPORTS

# MONTHLY REPORTS



- You should have some form of these documents every month:
  - ✓ Operating statement with variances to budget
  - ✓ T12 operating statement
  - ✓ Balance sheet
  - ✓ Cash flow statement/cash position report
  - ✓ General ledger
  - ✓ Current rent roll



# Q&A IN THE FACEBOOK GROUP

**Next up:**

**Module 10 – Video 7  
Selling the Property**